

The meeting of the Contract Review Committee was called to order at 1:00 PM on July 11, 2024, by Melissa Garner.

CRC Members In Attendance

Melissa Garner (Chair), PRO
Megan Greene, OCA
Chris Mullin, OMB

Procurement Staff in Attendance

Angelina DeLuca
Breanna Oland
Breanna Stroman
Erik Haugen
Kalaria Obasi
Karen DeLuca

Maryamawit Wright
Michael Rivas
Michael Shull
Robert Norris
Segyung Yaeger

Sheronda Baltimore
Virginia Tejada-Gurmendi
Zoe Polach

Items Discussed - 4 Item(s)

Item #1: Department of General Services

Action Type:	Change Order/Increase Funding/Sole Source/Non-Competitive		
Contractor:	Doyle Construction Company	Contract:	1150676
Contract Desc:	Construction Services for 6th District Police Station		
Execution:	3/30/23	Expiration:	3/29/26
Contract Val:	\$27,832,466.00	Cost of Action:	\$186,038.99

Behrooz Alemi, Gulshan Babra, Hamid Omidvar, Wendy Lin, and Yemisi Ogbodo were in attendance on behalf of the Department of General Services.

Background

CO3 in the amount of \$186,038.99 (combined total of all CO's so far, including this one, will be \$342,527.35)

Motion

Melissa Garner moved to approve Change Order #3 with Doyle Construction Company, contract #1150676, for an increase in value by \$186,038.99. This is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. The motion was unanimously approved.

Item #2: Technology and Enterprise Business Solutions

Action Type:	Amendment/Extension Beyond the Term/Increase Funding/Sole Source/Non-Competitive		
Contractor:	Colossus In d/b/a InterAct Safety Systems	Contract:	0345000024Aa
Contract Desc:	Software and Software maintenance support		
Execution:	9/4/09	Expiration:	9/3/24
Contract Val:	\$5,431,500.00	Cost of Action:	\$462,333.00

Donna Potisk was in attendance on behalf of Technology and Enterprise Business Solutions.

Background

The Department of Technology and Enterprise Business Solutions (TEBS) is requesting the CRC's review and approval of Amendment # 19 to extend the contract term for an additional twelve (12) month period beyond its original term. TEBS is submitting this request in accordance with the Montgomery County Procurement Regulations, Section 4.1.12.3(a)(2), which states, "The valid performance or delivery due dates required by the County can be met by only one source." and Section 4.1.12.3(a)(1), which states, "Proprietary, patented or copyrighted items or information are available from only one source." The extension will allow for time to transition to a new system to be provided via a new competitive process.

Motion

Melissa Garner moved to approve the extension beyond the term with Colossus In dba InterAct Safety Systems, contract #0345000024AA, for 1 year. This is at an estimated value of \$462,333.00 and is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. The motion was unanimously approved.

Item #3: Department of General Services

Action Type:	Amendment/Extension Beyond the Term/Sole Source/Non-Competitive		
Contractor:	Capitol Fleet Service, LLC	Contract:	1082494
Contract Desc:	Heavy and Automotive Original Equipment Manufacturer Service and Parts - Item 1 Ford		
Execution:	7/30/19	Expiration:	7/29/24
Contract Val:	\$10,737,779.48	Cost of Action:	\$350,000.00

Bradley Weatherly, Gulshan Babra, and Yemisi Ogbodo were in attendance on behalf of the Department of General Services.

Background

MCG Contract No. 1082494 was executed in July 30, 2019, for one year with three one-year renewal options . The Department of General Services, Division of Fleet Management Services (DFMS), requests a CRC review and approval for a one-year extension beyond the term. If granted, DFMS requests the term of MCG Contract No. 1082494 be extended from July 30, 2024, through July 29, 2025, with a ten-day kick-out clause to be enforced at such time when a replacement contract is successfully executed. In accordance with 4.1.12.3(a)(2).

Motion

Melissa Garner moved to approve the extension beyond the term with Capitol Fleet Service, LLC, contract #1082494, for 1 year with a 10-day kick-out clause. This is at an estimated value of \$350,000.00 and in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. The motion was unanimously approved.

Item #4: Department of General Services

Action Type:	Amendment		
Contractor:	Electric Advantage, Inc.	Contract:	1107556
Contract Desc:	Electrical Controls		
Execution:	4/1/21	Expiration:	3/31/25
Contract Val:	\$12,359,759.03	Cost of Action:	\$0.00

Yemisi Ogbodo was in attendance on behalf of the Department of General Services.

Background

CRC approved on May 2, 2024 No. 5 to modify the contract language and adjust the contractor's pricing for parts to provide the County with the best value. DGS is seeking approval from CRC for Amendment No. 6 which involves a new fee structure aimed at further reducing vendor pricing for parts and ensuring the best value for the County. The proposed new fee structure will help DGS and the County address other non-emergency, but critical pending tasks related to Contract No. 1107556, including Department of Transportation (DOT) electric charger installations at the parking garages.

Motion

Melissa Garner moved to approve Amendment #6 with Electric Advantage, Inc., contract #1107556, to implement a reduced pricing fee structure. This amendment will allow for non-life safety projects to be completed for a maximum of 6 months. This is in accordance with Procurement Regulation, 4.1.12.3(a)(2). Chris Mullin seconded the motion. The motion was unanimously approved.